

Requests for reasonable modifications may be denied on the following grounds:

1. It is a fundamental alteration to the nature of the program, service, or activity,
2. It is a direct threat to the health or safety of others,
3. It is not a requirement by the requester to use the service, or
4. The modification creates an undue financial / administrative burden.

Comprehensive Connections will strive to acknowledge and approve or deny requests within three (3) Business days of receipt. All riders who are denied a request have the ability to appeal.

All information is kept confidential. All materials are available in accessible format and in languages other than English upon request.

Community Support Systems

Reasonable Transportation Request Form

Requests for modifications to the policies, practices, or procedures of CSS to accommodate an individual with a disability may be made either in advance or at the time of the transportation service. Whenever feasible, request for reasonable modifications shall be made and determined in advance.

Fill out this form with details about your medication request and how it relates to your disability.

Modification Requested By: _____ Date: _____

Address: _____ Phone: _____

Modification for (name): _____ Date of Trip: _____

Describe the modification request including why the modification is necessary:

Signature

Date

Once complete, please email or mail this form to the Peter Niccum, Director of Employment Services at pniccum@csscares.org or 618 W Main St, Teutopolis, IL. 62467